# **Law Project Intern, Spring** (start date of mid to late January of 2027)

**Job Description**

*The Law Project of the Chicago Coalition to End Homelessness is seeking a Law Intern to support the Law Project in their work in advocating for people experiencing homelessness in Chicago and throughout Illinois. In this position, you will conduct research, writing, intakes of potential clients, and also assist attorneys with their casework. The types of cases Law Project attorneys handle include educational rights cases, expungement/sealing cases, civil rights cases, and other civil legal matters. Law interns are expected to be able to work independently and collaboratively with Law Project staff. All law interns are also expected to work to advance racial equity.*

**About CCH**

Chicago Coalition to End Homelessness (CCH) is a 46-year old systemic advocacy organization. CCH develops campaigns and initiatives to address the causes of homelessness - lack of affordable housing, lack of access to health care and services and lack of jobs paying a living wage. We place much emphasis on organizing and developing leaders who have experienced homelessness to become spokespersons and leaders of our various initiatives. CCH does its work in accordance with its organizational values. We recognize that homelessness is a problem that stems from systemic racism and that biases and prejudices are embedded in the fabric of society, and thus, also permeate organizations like ours. **CCH is committed to advancing racial equity in the workplace, through the work of our racial equity committee, and through the campaigns and initiatives we choose.**

The Law Project is a program of CCH that provides free legal services to people experiencing or at risk of homelessness. The Law Project's work includes educational rights for students who are homeless, a mobile legal clinic to provide legal services to homeless youth, including access to health care and civil rights for people living on the street.

**Job Responsibilities**

- **Casework/Clients**
    - Conduct research on a variety of matters, and assist attorneys in writing briefs, or other legal documents.
    - Provide assistance in conducting intakes of clients to assess clients' legal issues.
    - Assist Law Project attorneys with casework, such as public benefits cases, civil rights cases, expungement/sealing cases, and educational rights cases.
    - Assist in compiling/reviewing a variety of documents for various audiences, such as legislators, service providers, and school staff.

- **Community Outreach**
    - Distribute Law Project materials at various events.
    - Assist attorneys and Law Project staff in conducting outreach, in places such as shelters, schools, and street outreach.

**Qualifications**

- Must be currently enrolled in a law school.
- Strong research and writing skills.
- Demonstrated desire to work with people experiencing homelessness or housing instability.
- Ability to work in a variety of settings.
- Demonstrated desire to work with individuals from a variety of backgrounds.
- Demonstrated ability to work independently and collaboratively.
- Demonstrated experience utilizing Microsoft Office (Word, Excel, PowerPoint).

**To Apply**

Please send a cover letter detailing how you are qualified for this position, a resume, three references, and a brief writing sample of no more than 5 pages, to Arturo Hernandez at arturo@chicagohomeless.org and please put "Law Intern" in the subject line.

**More about this position:**

The applicant selected for this internship position will receive a stipend of $1,250 for the semester.

This position is in a hybrid work setting (working remote, working in the office, and being out in the community).

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*The Chicago Coalition to End Homelessness believes that personnel diversity is an organizational strength and recognizes and values the intersectional identities that staff members bring to our organization. We are enriched by the diverse experiences, beliefs, and ways of thinking that employees of different backgrounds bring.*

*People of color and people who have experienced homelessness or poverty are strongly encouraged to apply. Fair consideration is given to all qualified applicants regardless of criminal record. CCH is committed to providing equal employment consideration without discrimination on the basis of race, sex, disability, religion, national origin, ancestry, military status, marital status, sexual orientation, gender identity, or any other* legally protected status.